

Long Island Civic Association
Meeting Minutes
June 21, 2025

The meeting was convened by Michael Houlihan at 9:08am over Zoom.

Attending: Michael Houlihan, Jono Morini, Marty Bruno, Eva Morse, Sue Sesto, Beth Limerick, Chris McDuffie, Dave Backman, Dawn-Marie Hutchinson, Karen Simmons, Tim Honey, Brad Brown, Lorinda Valls, Sarah LaChance

Quick recap

The Long Island Civic Association board meeting covered financial updates, including a treasurer's report and discussion of banking options due to TD Bank's performance issues. The board reviewed various community events and initiatives, including cleanup efforts, upcoming parades, and website updates for the Tiny Murphy Award. The conversation ended with decisions on financial donations, including a \$5,000 contribution for pickleball court improvements, and addressed banking authority changes while discussing ongoing community projects and membership updates.

Next steps

- [Jonathan: Transfer \\$5,000 from LICA funds to pickleball committee account and process new bank authorization paperwork for accounts](#)
- [Sue: Launch match grant program and brick selling fundraiser for additional Pickleball court funding](#)
- [Chris: Continue with DEP permit process for sand fence at Fowler's Beach](#)
- [Karen: Research costs and logistics for regular porta-potty service at the ball field during softball season](#)
- [Jonathan: Prepare a detailed report of CD accounts and their history for the August board meeting](#)
- [Michael: Contact Jeff Green regarding the legacy website credentials and form nominating committee](#)
- [Jonathan: Create a summary of historical donations and annual commitments for budget planning](#)
- [Karen: Coordinate with Steve McDuffie regarding porta-potty arrangements for the Linda Papke picnic](#)
- [Eva: Begin organizing volunteers for Casco Bay Lines Appreciation Day](#)

- [Sarah: Coordinate with Chris regarding final details for Sandcastle contest on July 20th](#)
- [Dave & Marty: Continue updating website with new pictures from LICA events](#)
- [Jonathan: Send copies of D&O insurance policy to board members](#)
- [Jonathan: Process paperwork to add Penny Murley as signatory for Community Garden account](#)
- [Michael: Follow up with town regarding swim buoy invoice and LICA's share of the cost](#)
- [Rie: Host LICA social gathering at her house in late July](#)
- [Michael: Research costs for purchasing sand fence and posts for Fowler's Beach](#)
- [Michael: Check with the town about safely removing the beach cable at Fowler's Beach](#)

Summary

Civic Association Financial Update

The Long Island Civic Association board meeting discussed the treasurer's report, which showed the organization was on track to end the year with a surplus after receiving a \$11,000 donation from the Casco Bay Alliance. Jonathan presented the financial overview, noting that communication expenses were in line with expectations, and the board would need to plan for the surplus funds at the next board meeting. Katharine reported on a major cleanup effort at Harbor of Grace, which cost over \$3,000 and involved removing 30 tons of trash, with some donations received and the remainder covered by Katharine and Newell.

Treasurer's Report and Banking Review

The board reviewed the treasurer's report, which showed a general fund balance of \$55,004. Jonathan explained that several accounts, including the pickleball fund and VFW fund, are held but not owned by the organization. The board discussed concerns about TD Bank's performance and issues with account access, leading to a decision to explore banking options before the August general board meeting. Jonathan agreed to compile information about CD expiration dates and to consult Jeff about potentially consolidating multiple CD accounts.

Community Events and Award Planning

The group discussed several upcoming community events, including the 4th of July parade with its Renaissance fair theme, the Linda Papke Community Picnic on July 20th, the Community Garden summer party on July 16th, and Casco Bay Lines Appreciation Day on August 20th. Steve Hart is looking to pass on his role in managing the Tiny Murphy Award, and Michael offered to connect interested volunteers with Steve

to take over the process. Marty confirmed that the website nomination form for the Tiny Murphy Award is working properly, though there are some legacy site credentials that need to be addressed.

Island Storm Recovery and Protection

Katharine discussed the impact of recent storms on the island, including the need for dumpster rentals and volunteer efforts to clean up debris. She highlighted the importance of maintaining the shoreline for both the working harbor and natural habitats, such as bird and seal estuaries. Katharine also shared measures taken to protect against future flooding, including elevating propane connectors and addressing a fuel leak with the help of the Department of Environmental Protection. The group expressed hope for a reprieve from severe storms and discussed the need for community involvement in preventing further environmental damage.

Community Projects and Membership Update

The group discussed several community issues, including a garden project that Kathryn had been working on, which Dawn-Marie suggested could be supported through a new annual fund. Tim reported on significant bluff damage from a storm two years ago and their unsuccessful grant application to stabilize it, due to ownership questions about Front Beach. Karen provided an update on membership, noting they had lost about 100 members but gained 55 back, currently having 315 members, and explained her approach to sending reminder letters for dues payments.

Brochure Distribution and Membership Planning

The meeting focused on the distribution and management of brochures, with Karen agreeing to check various locations including Fowler's, the conservatory, and the library for existing supplies. The group discussed upcoming events, including a membership drive at the boat races in August, and Dawn-Marie suggested considering a checkbox system for newsletter preferences to simplify membership options. Lorinda provided an update on East End activities, mentioning construction and a solstice celebration at Cleaves Landing. The conversation ended with Brad Brown inquiring about his membership dues, which Karen confirmed were up to date.

Project Updates and Budget Approvals

The board discussed several updates and decisions. Sarah confirmed she would judge the sandcastle contest on July 20th, with help from volunteers. The board approved approximately \$2,000 for a new infield mix at the ball field, with Jono coordinating the delivery. Karen raised concerns about portable toilet needs at the ball field and agreed to research regular service options. The board noted that Catlin's septic system could

not handle large crowds, and portable toilets were previously rented for \$100-120. The board also discussed website updates, with Dave and Marty confirming the site was up to date and requesting new event photos. Sue provided an update on the pickleball court project, which was over budget at \$32,000 (originally quoted at \$18,000), with Pine State Asphalt offering to pave and complete the court within 3-4 weeks for an additional \$7,000. Three donors had agreed to provide match grants, and Sue requested an additional \$2,500-5,000 from LICA to complete the project.

Pickleball Donation Approval Meeting

The board discussed donating \$5,000 to the pickleball committee, with \$2,500 coming from LICA and \$2,500 from the Casco Bay Alliance matching fund. Jono explained that the organization has sufficient general funds to cover this donation, with a current balance of around \$55,000. The board agreed to proceed with the donation, with Dave making the motion and Dawn-Marie seconding it. The funds will be used to complete the pickleball court, which is expected to be ready in 3-4 weeks.

Beach Improvements and Financial Updates

The group discussed financial matters, with Jono confirming he would transfer funds to The Pickleball Account and handle another check for Ed. They reviewed progress on beach improvements, including a sand fence permit application that Michael confirmed should proceed without additional board approval. The group also addressed a mysterious cable at Fowler's Beach, with Michael suggesting they check with the town about cutting it to the waterline, and Jono advised ensuring it was capped if cut to prevent injuries.

Banking and Grant Authority Updates

The board discussed banking authority changes, with Jono presenting a motion to remove Steve Hart and add Karen as a signing authority for Long Island accounts, which was approved by the board. They also addressed issues with TD Bank's new ID verification policy for deposits, which has caused inconvenience for Karen. The group reviewed the status of a grant application for Jerry's Point Road engineering work, which Jono noted was submitted by both the town and LICA for approximately \$80,000.

The conversation ended with Dawn-Marie offering to host a social event at her house in August, potentially replacing Jono's planned open house.

The meeting ended at approximately 11:03am.